



LBID MEETING MINUTES

Thursday, August 18, 2022 | 8:30 am | Murray Bar

Present: Dale Sexton, Brian Menges, Megan Eubank, Tyler Erickson, James Langteaux

Not Present: Kristen Galbraith **Also present:** Executive Director Kris King

Public Comment – Michael DeChellis made a presentation about plans to support having the scheduled four high speed EV Charging Stations in Livingston be at a Downtown location, the economic benefits, and discussed a support letter from the LBID.

Discussion/Action Items

- A. **Discuss/Approve EV Charging Station Downtown Support Letter from LBID** – *Motion to approve by Dale/Second by Tyler/Approved Unanimously.*
- B. **Review/Modify/Approve Past Meeting Minutes** – *Motion to approve by Tyler/Second by Brian/Approved Unanimously.*
- C. **Grant Applications** – Night Owl Run application for \$500. The LBID has supported this run for many years; it brings out of town and area participants that spend Downtown. *Motion to approve by Tyler/Second by James/Approved Unanimously.*
- D. **Board Membership** – discussed replacement for Kathryn Bornemann, have talked with Quinn Conley but his business is in a district building that is exempt from the LBID as a nonprofit so he does not qualify. Discussed the list of previously identified potential Board members and we will follow up with them.
- E. **Discuss Downtown Garbage** – the LBID Board previously discussed the six sidewalk garbage cans in the District that frequently overflow despite being emptied each morning, including weekends. Removing the can at the Mint corner, at their request, has further put pressure on the can outside of Tru North. The Board asked the Executive Director to purchase boxes of extra garbage bags and offer them to those businesses with cans that overflow and request they empty the garbage on the occasions they overflow to support a clean environment in front of their business. More bags can be accessed at Riverside Hardware and charged to the LBID. The Pickle Barrell was enthusiastic but several other businesses were not amenable, don't pay for their own garbage removal in the alley, or wanted a neighboring business to take the lead. Currently with Ken having to water the flower baskets twice a day due to extreme heat, and more banners than in years past, he does not have time, and it is not in the budget or his contract hours, to empty garbage cans more than once a day. Ken is considering selling part of his business so may have more time in the future and we can revisit the hours in his contract for emptying the garbage more often.

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- F. **Fall Cleanup/Event** - there is little capacity to organize a clean up this fall, we may be able to do a casual get together to celebrate and educate folks on LBID's work later this year. A teacher mentioned that students were eager to participate in clean up around Earth Day, so we will plan something around that date in the Spring.
- G. **Yellowstone Harvest Festival Downtown promo** – we discussed designing a poster and flyers featuring Downtown amenities and a QR code to business listings and events.
- H. **Additional Discussion Items from Board Members** – N/A

Update on Business Items of Interest

- A. **Executive Director Report** –Discussed contract workers' summer projects, the unofficial Wishberry Hollow migration of several dwellings downtown to prepare for having the project downtown next year, Junction Box art wrap update, URA meeting attendance and collaboration discussion and request, three new downtown murals - including the LBID sponsored mural at Wheatgrass - and plans for a mural trail and marketing, wayfinding banners, moving board meetings to our Wilmont office, Hotel to Downtown Shuttle pilot project feedback, and Downtown Master plan and RERC grant updates.
- B. **Additional New Business from Board Members** – N/A
- C. **Bookkeeping and Banking Updates** – Need to authorize new Bookkeeper Kristin Williamson's access to our business bank accounts at American Bank. Would like to update check signature policy to add Bookkeeper and Executive Director as authorized signatories for checks \$1,000 or less, will continue requirement of two signatures for checks over \$1,000, and the Bookkeeper and the Executive Director continue the requirement of an authorized person other than themselves as signatories on their own paychecks. The Board Chair will be the authorized Board signatory. *Motion to approve these bank access and signature authorization updates conducted via email and approved by a quorum of Board Members.*

Public Comment on any Public Matter Not on the Agenda – N/A

Next Meeting Date and Agenda September 15, 2022

9:23 Adjourn

Minutes respectfully submitted by Kris King

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