



LBID MEETING MINUTES

May 23, 2023 | 2 pm | 124 South Main Street, Suite 210, Livingston and via Zoom

Present: Dale Sexton, Brian Menges, Dale Hopkins, James Langteaux, Megan Eubank

Not Present: Tyler Erickson

Also present: Executive Director Kris King, Heather Muldoon

Public Comment – N/A

Discussion/Action Items

- A. **Heather's Garden Service/Downtown Flower Basket Discussion** – Contractor Heather Muldoon in attendance for discussion. LBID has requested funds for Downtown Flower Baskets in the next City Budget to fill the \$10k gap that the URA used to contribute. The flowers are the largest part of the LBID budget, with about \$5k going to watering labor. Discussed our 5-year contract with Heather's Garden Service, stability of planning for the number of baskets and ordering and growing flowers, adjusting the contract to have Heather's Garden Service water the baskets this year instead of the Garbage/Banner Contractor, having a dedicated watering truck separate from the Garbage/Banner truck, and this year having 10 fewer baskets due to the \$10k shortage without URA support, and won't know if the City will contribute until July. Will strategize locations having only 34 baskets, want to focus on 2nd Street which didn't have light posts, flowers or banners for several years due to street construction. Will rally Board and volunteers for help putting up baskets after the last frost, usually the beginning of June. Thanks to leadership from Heather, we now have all standardized bolts instead of multiple kinds so that will speed up the process. These adjustments should address budget issues this year, but will reevaluate resources for the coming years and contract. Thanks to Heather's Garden Service for her flexibility and willingness to take on the watering contract, and the beauty of the flower baskets.
- B. **Review/Modify/Approve Past Meeting Minutes** – *Motion to approve by Dale Hopkins/Second by James/Approved Unanimously.*
- C. **Board Member Applications** – One opening on the LBID Board, reviewed two Board applications from two Downtown Business property owners; Lauren Silano of Neptune's Taphouse and Eatery and Susan Byerly of Yellowstone Hat Company. *Motion to approve Lauren Silano, acknowledging her Masters degree in business and being a large Downtown employer as a needed board skill set and perspective, by James/Second by Dale Hopkins/Approved Unanimously.*
- D. **LBID Grants** – reviewed application from Educatio, a private education group with a space Downtown that also rents the Girl Scout space near Moja Dog Park, for a grant for infrastructure in their Downtown rental space to sell ice cream and create a

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maker space art/ceramic opportunities. Initial ask was for \$10k of a \$25k budget, after feedback adjusted grant ask is \$1,000. Investment in private business infrastructure is not a fit for LBID grants and there are existing Downtown ice cream and maker spaces, and plans for raising the rest of the \$24k were not addressed. Given those issues and that LBID's diminishing budget due to rising project costs means that grants will be paused at this time, the grant will not be funded.

- E. **LBID Downtown Maintenance Contractor discussion** – The previous Contractor, Ken Nimer, has ended his contract with LBID and there have been scheduling issues with him training a replacement on banner installation and graffiti remediation. Josh Young is current an hourly garbage removal person, hope to move him to official Contractor, pending his paperwork and ICEC license and insurance. Discussed purchasing more banner brackets to expand the program, moving some banner brackets to more strategic placement. Discussed tripling of graffiti Downtown and addressing that need. Need to update magnets on work trucks.
- F. **Additional Discussion Items from Board Members** – N/A

Update on Business Items of Interest

- A. **Executive Director Report** – Support letter for Downtown Elks Lodge grant for infrastructure assessment and remodel to utilize space. Discussed Board meetings being alternate months.
- B. **Additional Discussion Items from Board Members** – Megan Eubank is scaling down on work, has no childcare during the summer, so will have less capacity for design projects. The Fairy Village installation is going forward, will remain at Myer's Riverview Trail in 2023.

Public Comment on any Public Matter Not on the Agenda – N/A

3:52 pm Adjourn

Minutes respectfully submitted by Kris King

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