



LBID MEETING MINUTES

March 28, 2023 | 2 pm | 124 South Main Street, Suite 210, Livingston and via Zoom

Present: Dale Sexton, Brian Menges, Dale Hopkins, Kristen Galbraith, James Langteaux, Tyler Erickson

Not Present: Megan Eubank **Also present:** Executive Director Kris King

Public Comment – Trent Balestri, Park Local Development Corporation and MSU Extension introduced himself and sat in on the meeting to learn more about the organization.

Discussion/Action Items

- A. **Board Terms** - in addition to Kristen Galbraith's seat being open, board officers need to be updated. Kristen has served on the LBID Board for 14 years and has been a driving force behind our success. Discussed potential new members who bring skill sets we need. *Tyler nominated as Vice Chair by James Langteaux/Second by Dale Hopkins/Approved Unanimously.*
- B. **Review/Modify/Approve Past Meeting Minutes** – *Motion to approve by Dale Hopkins/Second by Tyler Erickson/Approved Unanimously.*
- C. **Montana Pressure Washing discussion** – Ken broke his toes last month and has not been able to fulfill his duties and has decided to end our contract work with him. We need to issue a new RFP, reviewed the year-to-year comparison on the increasing time needed for garbage and flower watering and graffiti has tripled. Fuel costs have also increased. Talked to Chief of Police about city-wide increase of graffiti. Flower baskets costs doubling, could request the City include \$10,000 in their FY budget to help with baskets since the URA will no longer help with that expense. Board discussed that garbage emptying is the priority over flower baskets, cleanliness first and beautification second. Discussed dispersed placement of flower baskets, snowflake lights, and banners. Talked about looking for hourly person to empty garbage until RFP contract has been awarded. Discussed date to take down the Snowflake lights.
- D. **Financial Report and Budget discussion** – discussed subcommittee to work on next fiscal year budget to take in various changes in expenses. Discussed cost of switching bookkeeping to online Quickbooks for Treasurer and Director access.
- E. **Additional Discussion Items from Board Members** – N/A

Board of Directors

Dale Sexton - Chair | Kristen Galbraith –Secretary/Treasurer
Tyler Erickson | Megan Eubank | Brian Menges | James Langteaux



Update on Business Items of Interest

- A. **Executive Director Report** – discussed parking issues, have talked to the City Manager and Chief of Police about parking, moving the Summerfest downtown in July will shut down Main Street only and will have porta-potties. Discussed business support services, getting Google Business pages set up so they can access LOCL business listing app, which is free thanks to Mt Department of Commerce, and appetite for Small Business Revolution model of custom business reviews and recommendations. Could partner with Park Local Development Corp., Prospera, NRMDD to help businesses build tools to be more resilient and strengthen their businesses. Discussed Board Training for all three boards, Park Local Development Corp. could do this training, also discussed Diversity and Inclusion training.
- B. **Additional Discussion Items from Board Members** – N/A

Public Comment on any Public Matter Not on the Agenda – N/A

Next Meeting Date May 23, 2023

4:14 pm Adjourn

Minutes respectfully submitted by Kris King

Board of Directors

Dale Sexton - Chair | Kristen Galbraith –Secretary/Treasurer
Tyler Erickson | Megan Eubank | Brian Menges | James Langteaux